

# LIBRARY BOARD OF TRUSTEES MEETING | MINUTES

**DATE: AUGUST 9<sup>TH</sup> 2022 | CALL TO ORDER: 18:30 | ADJURNED: 20:34**

Rosalie Morillo PRESENT  
 Brenda Delgadillo PRESENT  
 Vikiana Ortega PRESENT  
 Courtney Pepe PRESENT  
 Jacqueline LittleJohn PRESENT

Barbara Sottilaro PRESENT  
 Jamie Fazzina ABSENT  
 Maria Diaz ABSENT  
 Iris Alicea PRESENT

## AGENDA TOPICS

1. Read and approved the July report and bill list

**TOTAL AMOUNT PAID: \$10,870.12**

BOOKS AND PUBLICATION	\$1,210.37
HEATING AND OIL	\$88.54
ELECTRICITY	\$1,757.71
TELEPHONE	\$172.64
BUILDING REPAIRS	\$6
CONSORTIUM	\$7,634.86

### 2. REPORT FROM COMMITTEES

#### CHAIR

#### DATE | TIME

Policy: Joel and Rosalie came across a code of conduct binder created by the previous director Rosalie M

Personnel: In the midst of creating a listing for a reference librarian, salary range 60k-65k Brenda D

Buildings and Ground: Requesting information on the elevator's contractor Vikiana O

Finance: The library's business manager did not attend their committee meeting. They are requesting for the interim director to attend their meetings going forward Courtney P

Community: University Day will be open to the Junior class of PAHS and AUL Maria D

### 3. Interim Report

- A. Had a cleanliness staff meeting; ordered cleaning supplies as the library did not have any.

- B. Working towards a “quiet area”
- C. Updating inventory-weeding of books

**4. Hispanic Heritage Month**

October 8<sup>th</sup> is the revised date -It will be various people being interviewed regarding their immigration story. Event ideas are domino tournaments, variety of foods, face painting.

**5. Green Team/Library cleanup**

August 20<sup>th</sup> from 9:00 AM-12:00 PM

**6. Old business**

**Person responsible    Date | Time**

Lizard guys	The Friends of the Library	Sep 24 <sup>th</sup> at 11:00 AM
Website development: \$6,995 to create our website, there is an additional fee to maintain	Dr. Pepe	
TMP photo restoration is in process	Dr. Pepe	

**7. New business**

**Person responsible    Date | Time**

Library fees-wave them?  
Benches- asking donors for benches along the front of the library

**8. Public Comment**

**NAME**

**ADDRESS**

**9. NEXT MEETING DATE CONFIRMED: September 13<sup>th</sup>, 2022 at 18:30 PM**