



LIBRARY BOARD OF TRUSTEES MEETING | MINUTES

DATE: June 19, 2024 / CALL TO ORDER: 5:30 PM | ADJURNED: 7:45 PM

Rosalie Morillo PRESENT
Brenda Delgadillo ABSENT
Vickiana Ortega PRESENT
Courtney Pepe PRESENT
Jacqueline Littlejohn PRESENT

Barbara Sottilaro PRESENT
Maria Diaz PRESENT
Iris Alicea PRESENT
Loris Welch ABSENT

AGENDA TOPICS

- 1. Approved the May minutes
2. Treasurer Report
- Several sheets were presented by City Hall for the Treasurer report but not the one required for approval.
- A discussion took place regarding \$20,000 extracted from the library's funds without approval.
- The Board did not approve June bill list due to City Hall not providing the proper forms.

Total \$

Table with 4 columns: Cleaning & Maintenance, Heating Oil, Office Supplies, Professional Association Dues, Uniforms - Blue Collar, Book & Publication, Electricity, Public Event, Consortium, Telephone Charges.

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### 3. Committee meeting Reports

- ❖ Committees did not meet

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### 4. Interim Report

- ❖ Juneteenth Holiday: The board discussed observing Juneteenth as an official holiday for the library, agreeing to close the library on June 21st moving forward to honor the holiday.
- ❖ Summer Programs: Registration for the summer program is now open, with the program running from July 9th to August 13th.
- ❖ New Polaris System Migration: The library successfully migrated to a new Polaris system with minimal disruptions to patrons.

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### 5. Friends of the Library

- ❖ The Friends of the Library provided an update on their activities, including a Juneteenth celebration and ongoing fundraising efforts New Business

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### 6. Old Business

- ❖ The board confirmed the selection and approval of the new library logo, which has been well received by the public
- ❖ A discussion took place on revising the bylaws, particularly around attendance and excused absences.
- ❖ The board agreed to set a structured timeline for bylaw revisions, with the process starting in September and the final vote in November.

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### 7. New Business

- ❖ The board discuss opportunities for professional development and learning the NJ State Library law. There is a free webinar and other resources that each trustee can review on the NJ State Library website. The board had a brief discussion on NJ State Library Law and the right of each board member.

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### 8. Public Comment

NAME ADDRESS

No public comment

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### 9. Closed Session: Adoption of Resolution to Enter Closed Session to Discuss Legal Matters in Accordance with N.J.S.A. 10:4-12(b).

### 10. NEXT MEETING DATE CONFIRMED August 21 at 5:30 PM